

ROLE: Kids Check-In Station Technical Support Team

ROLE DESCRIPTION: Provide Technical Assistance and Support to Kids Check-In Stations.

REASON: Smooth operation of Check-In Station computers and printers will provide a first-class check-in experience for kids and parents.

REPORTS TO: Kids Ministry Operations Director

Our Mission: Building relationships, seeing Jesus transform lives.

REQUIREMENTS:

- Application
- Regular attendee
- Intermediate to advanced technical expertise (problem solving/network/printer updates)
- Familiar with *Planning Center Online* check-in system and Calvary computer network
- Volunteer training

RESPONSIBILITIES:

1. Serve on-call or as needed basis for trouble-shooting or updates of Kids Check-In Station computers/printers or network connections.
2. Flexible Schedule: May serve approximately 1-2 hours per month; at either campus.
3. Recommend and/or Implement computer or printer updates.
4. Communicate questions or concerns to Kids Ministry Operations Director.
5. Connect with Calvary Church Technical Staff if additional support is required.

REWARDS:

1. Satisfaction in solving problems.
2. Fulfillment in using technical expertise to help ensure Kid's Check-In equipment and system is working well.

RECOMMENDED GIFTS:

- Service
- Administration
- Helps